

9. Security

General provisions and compliance

- 9.1 The GTAA has the overall responsibility for the management, coordination, integration and implementation of the Airport's security program and related initiatives, as provided in the [GTAA Security Policy](#).
- 9.2 The provisions in this section aim to:
- prevent unlawful acts or attempted acts that could interfere with or cause to interfere with the operations of the Airport or of an Aircraft, and
 - provide guidance to Airport Users on the GTAA's security programs and controls.
- 9.3 Unlawful acts referred to in this section may include but are not limited to:
- unlawful seizure of Aircraft during flight
 - unlawful seizure of Aircraft on the ground
 - hostage-taking on-board an Aircraft or at the Airport
 - forcible intrusion on-board an Aircraft or at the Airport
 - introduction on-board an Aircraft or at the Airport of a weapon or hazardous device or material, specifically those deemed by [Transport Canada as Prohibited Items](#), likely intended for criminal purposes
 - the communication of false information that could jeopardize the safety of an Aircraft during flight, on the ground, or at the Airport, including Passengers, crew, ground and terminal personnel, and the general public, and
 - unlawful access or disruption at or on the Airport or Aircraft.
- 9.4 Airport Users must comply with the provisions of this section at all times in accordance with the Airport security policies, programs, and terms and conditions of access, federal laws and regulations, and in line with international laws and standards and recommended practices and local requirements.
- 9.5 Airport Users who violate any of the provisions in this section:
- compromise the Airport's overall level of security
 - are deemed to participate in or facilitate an unsafe, unsecure, hazardous environment, and
 - may have all operational and commercial privileges, including entitlement to a RAIC, immediately revoked by the GTAA on a temporary or permanent basis.
- 9.6 Airport Users found responsible, in whole or in part, for any violation to the provisions under this section of the GTAA Rules will be fined and prosecuted according to relevant laws and regulations and shall indemnify the GTAA for any costs from property damage caused, personal injury suffered, or other damages incurred as a result of the violation.

Security barriers

- 9.7 All buildings, obstacles, and fences that form a part of the Security Barrier (also referred to as the Primary Security Line) must comply with the GTAA standards and requirements and the [Canadian Aviation Security Regulations](#).
- 9.8 Security Barriers must remain secure while not in use and be kept clear of any obstacles within 3m groundside and 1m airside. Tenants are responsible for maintaining this requirement on their leased premises.
- 9.9 Any vehicles, material, or equipment that encroach on the clearance limits of the Security Barrier may be removed at the sole discretion of the GTAA and at the Airport User's expense.
- 9.10 Airport Users must not undertake any modifications or construction activities that could impact the Security Barrier or security posture without the GTAA Security department's prior written consent. Any questions shall be directed in writing to the GTAA's Manager, Security Operational Support.

Restricted areas

- 9.11 Airport Users seeking to facilitate temporary access to the Restricted Area of the Airport through a Security Barrier must be authorized by the GTAA Security department to do so using Airport issued or approved temporary passes. Any questions shall be directed in writing to the GTAA's Manager, Security Operational Support.
- 9.12 All entry to the Sterile Area of the terminal must be facilitated through Non-Passenger Screening checkpoints for identity verification and screening by CATSA. All entry to the Critical Restricted Area airside must be facilitated through Non-Passenger Screening (Vehicle) checkpoints for identity verification and screening by CATSA.
- 9.13 Airport Users authorized to access or control access through the Security Barrier must prevent access by unauthorized persons or notify the GTAA of any trespassing by calling GTAA Security Operations Control (SOC) at 416-776-7381.

Primary Security Line Partner – Security Plan

- 9.14 Airport Users, whose facilities form part of the Primary Security Line are considered Primary Security Line Partners ("PSLPs") per Canadian Aviation Security Regulations. PSLPs must provide a completed Tenant Security Plan based on the GTAA's template. They must also submit the Tenant Security Plan to Transport Canada for approval and provide a copy of the Tenant Security Plan as required in the Canadian Aviation Security Regulations.
- 9.15 In accordance with the terms and conditions of PSLP personnel RAICs and the lease conditions, whenever an Airport User is found non-compliant, access privileges will be suspended, and temporary or permanent corrective measures may be imposed at the sole discretion of the GTAA and at the Airport User's expense.

Prohibited items

- 9.16 Airport Users must comply with the GTAA Logistics Program, which manages the flow of goods and materials within the Airport terminal buildings to ensure the security of the Airport and identifies the means and methods of moving items that are permitted within the Restricted Areas of the Airport. A copy of the GTAA Logistics Program can be obtained from your business partner contact at the GTAA
- 9.17 Weapons, ammunition, and explosives are not permitted at the Airport unless they are in the care and control of officials of a government agency with legal authority or are otherwise authorized by the GTAA and in the care and control of a party who is fully licensed and trained.

Restricted Area Identity Cards (RAICs)

- 9.18 The GTAA Pass Permit Control Office administers security clearances and issues RAICs to applicants who have demonstrated a right of entry and a frequent need to enter Airport Restricted Areas while in the performance of their duties.
- 9.19 Airport Users must designate a management representative with signing authority to coordinate requirements with the GTAA Pass Permit Control Office for the issuance of security items relevant to the duties assigned to their employees that are performed in Restricted Areas.
- 9.20 The designated management representative shall be the point of contact and assist, whenever needed or required, the GTAA Pass Permit Control Office in the administration and control of any security item issued to their employees, subcontractors, or agents.
- 9.21 Airport Operators must ensure that the employees or agents they have sponsored to hold a RAIC or a temporary pass, only use that RAIC for the sponsored activity and otherwise in accordance with the terms and conditions of issuance. The wrongful use of RAICs for personal commercial activities or for another employer who has not sponsored the RAIC issuance will not be tolerated and will result in the suspension of Restricted Area access privileges or cancellation of such RAIC.
- 9.22 When performing work duties in the Restricted Area of the Airport, employees must visibly display their RAICs. The lack of display of RAIC will result in the suspension of Restricted Area access privileges or cancellation of such RAIC.
- 9.23 The GTAA provides a **mandatory safety and security awareness program** for all RAIC holders, which can be accessed at: **Airport Security and Safety Awareness Training**.

Emergency preparedness

- 9.24 Airlines are required to provide GTAA with their Airport Emergency Plan and ensure the GTAA has updated copies.
- 9.25 Airport Users must complete the Facility Control Measures and Evacuation Plan training course to ensure awareness of the established procedures and expectations to assist during an evacuation if safety is threatened.
- 9.26 This course has an annual recertification requirement for all Toronto Pearson employees. Airport Users can either obtain a Shareable Content Object Reference Model (SCORM) file from the GTAA's Operational Continuity and Emergency Management Programs (OCEMP) Department (which allows them to upload the training into their LMS platform) or access the training course from the **Toronto Pearson.com/courses website**.
- 9.27 Airport Users are expected to support and participate, as needed, in emergency preparedness exercises organized by the GTAA. The emergency exercise program is a regulatory component of the GTAA's emergency training program. Emergency exercises are designed to increase the capability and competency of the GTAA and all external partner agencies to maintain the flow of critical functions during and following a disruptive event by testing and confirming the functionality and effectiveness of emergency plans, procedures, and protocols.