

Letter of Undertaking by Tenant

All projects, or part thereof, are required to be designed and reviewed by an **Ontario Registered Professional Architect &/or Engineer** in accordance with the Airport Construction Code and requires this form to be completed by the Tenant. The Tenant, being the person who initiates the following project ensures that the Ontario Registered Professional(s) engaged for this project will complete and submit a sealed & signed **General Review Commitment Certificate (GRCC)** assuming the responsibilities indicated below.

A – PROJECT INFORMATION	
Project No. & Title:	
Project Location:	
Project Description:	
B – CLIENT/TENANT INFORMATION	
Client/Tenant Company Name:	
Contact Name:	Title:
Phone:	E-mail:

Now therefore, the Tenant hereby warrants that the assigned **Registered Professional(s)** who are licensed in the Province of Ontario, being qualified design person(s):

- 1) Will prepare and provide design documents to meet all requirements under the Airport Construction Code for the scope of work identified in the permit application.
- 2) Will undertake the general review of the construction of the project and,
 - i. Make periodic visits to the site, on a rational basis to determine whether the work is in general conformity with the design documents that were submitted for the permit application.
 - ii. Inform the Construction Compliance & Permits Office, tenant and contractor, in writing, as to the progress and quality of the work and record deficiencies found during the site visits and the actions that must be taken to rectify the deficiencies.
- 3) Will review all changes to the design documents to determine whether the changes conform to the Airport Construction Code.
- 4) Will review and provide comments on shop drawings and samples for general conformity with the design concept of the work.
- 5) Will review the reports of independent inspection and testing companies called for in the plans and specifications and which pertain directly to the work being carried out under the Facilities Alteration Permit which had been issued.
- 6) Will complete, properly authorize and return to the Construction Compliance & Permits Office the Assurance of Professional Field Review and Compliance for Finished Construction form prior to and as a condition precedent to the occupancy permit issuance.

NOTE: “design document” means a design, plan or other documentation which formed the basis for the issuance of the Facility Alteration Permit (FAP) and includes all changes thereto that were authorized by the Construction Compliance & Permits Office.

IMPORTANT: Where any retained Ontario Registered Professional ceases to provide the general review of the project during construction as required herein, another Ontario Registered Professional shall be retained immediately so that the general review as described above will continue uninterrupted.

Client/Tenant Contact (Print)

Signature

Date