

General Review Commitment Certificate (GRCC)

(A separate letter must be submitted by each Ontario Registered Professional for each discipline)

Project Title: _____

The project initiator GTAA or Tenant, being the person who initiates the above project, has agreed in a **Letter of Undertaking** to the Construction Compliance & Permits Office (CCPO) to have each retained **Ontario Registered Professional** complete, properly authorize and submit to the CCPO a **General Review Commitment Certificate** prior to and as a prerequisite of issuing a Facility Alteration Permit. Furthermore, the project initiator authorizes the retained Ontario Registered Professional(s) to forward directly to the CCPO and the contractor, forthwith upon completion all written reports arising out of the required general review(s) undertaken. This certifies that:

_____ employed by _____
Print Name of Ontario Registered Professional *Print Company Name*

is retained to undertake the general review of the construction of the project in accordance with the Airport Construction Code and applicable laws and regulations to determine whether the construction is in general conformity with the plans, sketches, drawings, graphic representations, specifications and other documents that were prepared by a Registered Professional that form the basis for the issuance of Facility Alteration Permit or any changes thereto authorized by the Construction Compliance & Permits Office.

Discipline	Architectural <input type="checkbox"/>	Electrical <input type="checkbox"/>	Civil <input type="checkbox"/>	Fire Protection <input type="checkbox"/>	Other:
	Mechanical <input type="checkbox"/>	Structural <input type="checkbox"/>	Geotechnical <input type="checkbox"/>	Site Services <input type="checkbox"/>	Other:
Professional's (Architect/Engineer) Name & Title			Registered Professional's Signature		Affix Seal of the Registered Professional (Architect or Engineer)
Address			Phone:		
			E-mail:		
			Date:		

Now therefore, the **Ontario Registered Professional** being a qualified design person:

- 1) Will prepare and provide design documents to meet all requirements under the Airport Construction Code for the scope of work identified in the permit application.
- 2) Will undertake the general review of the construction of the project and,
 - i. Make periodic visits to the site, on a rational basis to determine whether the work is in general conformity with the design documents that were submitted for the permit application.
 - ii. Inform the Construction Compliance & Permits Office, tenant and contractor, in writing, as to the progress and quality of the work and record deficiencies found during the site visits and the actions that must be taken to rectify the deficiencies.
- 3) Will review all changes to the design documents to determine whether the changes conform to the Airport Construction Code.
- 4) Will review and comment on shop drawings and samples for general conformity with the design concept of the work.
- 5) Will review the reports of independent inspection and testing companies called for in the plans and specifications and which pertain directly to the work being carried out under the Facilities Alteration Permit which had been issued.
- 6) Will complete, properly authorize and return to the Construction Compliance & Permits Office the Assurance of Professional Field Review and Compliance for Finished Construction form prior to and as a condition precedent to the occupancy permit issuance.

NOTE: "design document" means a design, plan or other documentation which formed the basis for the issuance of the Facility Alteration Permit and includes all changes thereto that were authorized by the Construction Compliance & Permits Office.

IMPORTANT: Where any retained Ontario Registered Professional ceases to provide the general review of the project during construction as required herein, another Ontario Registered Professional shall be retained immediately so that the general review as described above will continue uninterrupted.