

**ANNEX A1  
GTAA SAFETY COMPLIANCE REQUIREMENTS**

**A 1 INTRODUCTION**

1.1 In alignment with GTAA’s cornerstone and commitment to safety and in compliance with GTAA’s Ground Lease & the Airport Construction Code, the Construction Compliance and Permits Office (“**CCPO**”) is responsible for managing GTAA Safety Pre-Qualification Process and the Facility Alteration Permit (“**FAP**”) Process which apply to all GTAA Suppliers who are directly contracted by GTAA for services/activities that may require:

- (a) directly conducting activities defined as Construction or being conducted under a Project (refer to definitions in *Airport Construction Code (“**ACC**”)*); and/or
- (b) hiring sub-contractors who would be conducting activities defined as Construction; and/or
- (c) performing any activities that have potential hazards for their workers, the building occupants and/or the public; and/or
- (d) performing any activities that have potential operational impacts to normal Airport operations.

Any questions with regards to GTAA Safety Pre-Qualification or the FAP processes or if unsure if these processes apply for your contracted activities with GTAA can be referred to the CCPO.

1.2 **Definitions.** This Annex is an integral part of the Master Agreement between Supplier and GTAA (“**Agreement**”) and the following words and terms have the meanings set out below. Capitalized words not defined herein have the meaning set out in the Agreement. In the event of any conflict or inconsistency between the Agreement and this Annex, the terms and conditions of this Annex will control to the extent of such conflict or inconsistency.

**A 2 ADDITIONAL REQUIREMENTS FOR CONSTRUCTORS**

2.1 Suppliers taking on the role of “**Constructor**” (Constructor will mean either construction manager or general contractor) for GTAA Projects greater than \$5 million in value must obtain their Certificate of Recognition (COR). These constructors must

show that they are COR-certified by submitting their IHSA issued “Letter of Good Standing,” which demonstrates that their health and safety management system has been developed, implemented, and will be evaluated on an annual basis through comprehensive internal and external audits and checks. For more detailed information about COR Certification, please visit the [Infrastructure Health and Safety Association \(IHSA\) website](#).

### A 3 APPLICABLE DEFINITIONS FROM THE AIRPORT CONSTRUCTION CODE

**CCPO** - The entity responsible for verifying compliance of Airport Construction and contractor safety with relevant regulatory and Airport compliance requirements. Under GTAA’s Ground Lease Agreement, CCPO is designated as the Authority Having Jurisdiction (“**AHJ**”) for all Construction on Airport Lands.

**FAP** - A written declaration issued to contractors by the Construction Compliance & Permits Office upon the completion of the required building code & contractor safety compliance reviews which gives the contractor permission to construct in accordance with the Airport Construction Code, includes the permit referred to in any contract, agreement, lease, or license of premises on Airport Lands and is commonly called a FAP.

Further, ACC Sentence 2.4.1.1.1 - states “A Facility Alteration Permit (FAP) as detailed in Section 3.3 is required for all Construction, destructive testing, or maintenance activities requiring Building modifications (including any penetrations/drilling into base building etc.) or high operational risk activities on Airport Lands, where a Contractor is performing the Work.”

**GTAA Contractor Safety Pre-Qualification Process** - The process for the confirmation that contractor’s working for GTAA meet GTAA-established levels of safety competence, which includes the review and verification of the contractor’s health & safety policies, procedures, and certifications.

**Construction** - The process of building, erecting, altering, repairing, dismantling, demolishing, structural maintenance, painting, land clearing, earth moving, grading, excavating, trenching, digging, boring, drilling, blasting, or concreting, the installation of any machinery or plant, and any work or undertaking in connection with a project.

**Maintenance** - Activities that preserve the function of a building system or equipment which may involve cleaning, adjusting, or the minor renewal of machinery in plant where there is no breakdown to be repaired and, does not both include activities

mentioned in the definition of construction, and those activities performed on objects mentioned in the definition of a project.

**Project** - An initiative agreed upon by GTAA to design and construct a Facility to be undertaken by a GTAA or a Tenant representative within the Airport Lands and includes:

- (a) the construction of a building, bridge, structure, industrial establishment, mining plant, shaft, tunnel, caisson, trench, excavation, highway, railway, street, runway, parking lot, cofferdam, conduit, sewer, watermain, service connection, telegraph, telephone or electrical cable, pipeline, duct or well, or any combination thereof;
- (b) the moving of a building or structure; and
- (c) any work or undertaking, or any lands or appurtenances used in connection with construction.

**Supplier** means a Person, as set out on the first page of the Master Agreement, which is retained by GTAA to complete Work and Project pursuant to the terms of Master Agreement and Contract.

The Airport Construction Code and applicable links to the CCPO web page can be located on the Toronto Pearson Website <https://www.torontopearson.com/en> >> Corporate >>Partnering with us>> Operators at Pearson (bottom of the page) or the links below.

#### A 4 APPLICABLE LINKS TO CCPO WEB PAGE

- (a) Constructor on-boarding: [On-Boarding Contractors \(torontopearson.com\)](https://www.torontopearson.com/en)
- (b) GTAA Contractor Safety Pre-Qualification Guidelines: [Safety PreQual Guide \(torontopearson.com\)](https://www.torontopearson.com/en)
- (c) GTAA Contractor Safety Pre-Qualification Application Form: <https://cdn.torontopearson.com/-/media/project/pearson/content/operators-at-pearson/construction/pdfs/11--application-for-gtaa-contractor-safety-pre-qualification-2023.pdf>
- (d) Airport Construction Code (ACC): <https://cdn.torontopearson.com/-/media/project/pearson/content/operators-at-pearson/construction/pdfs/01->

[--airport-construction-code-v80-2023.pdf?rev=9c7db04b64bc4adeb6013023ad3891ac&modified=20221014194854](#)

For the RFP process the Supplier will familiarize themselves with the CCPO process and will be expected to complete the requirements upon award of contract.