

Background - Toronto Pearson Noise Forums

The Greater Toronto Airports Authority (GTAA) has a [Ground Lease](#), mandating the efficient and effective management of Pearson Airport to meet air travel demand. The lease also requires the GTAA to have a Noise Management Program that adopts a balanced approach to mitigate aircraft noise and engage with the community through a noise committee.

This noise committee is structured into various [Noise Management Forums](#), including briefings, tables, and working groups, each designed for specific stakeholder groups:

- **Noise Accountability Board:** For industry stakeholders.
- **Political Briefing:** For elected officials.
- **Pearson Public Meetings:** For members of the public.
- **Neighbourhood Table:** For engaged residents representing community groups.

Toronto Pearson collaborates with these forums to effectively manage aircraft noise.

NEIGHBOURHOOD TABLE – TERMS OF REFERENCE

Purpose

The Neighbourhood Table, hosted and managed by the Greater Toronto Airports Authority (GTAA), meets three times a year. It serves as a communication forum between engaged, informed community representatives and technical experts from Toronto Pearson.

Scope

The Neighbourhood Table is a venue for informed and open discussion among engaged community stakeholders, focused on Toronto Pearson’s Noise Management Program. Discussion topics may include the development and progress of existing noise management programs, studies underway for noise mitigation, growth initiatives, and airport activities with potential community impact.

The Table enables the GTAA to seek input from resident community groups. Its scope includes current operations and future plans of broad interest to the community and region.

Not in Scope - Individual, specific resident concerns can be addressed by the Noise Management Office or at Pearson Public Meetings. Noise management proposals by individuals or community groups can be addressed through the [Community- Proposal Review Process](#).

Community Membership Eligibility

Community representatives must meet the following criteria to be eligible for membership on the Neighbourhood Table:

- Informed and engaged residents living within the Greater Toronto Area and impacted by noise from Toronto Pearson aircraft operations.
- Designated representatives of a community group.
- Have no real or perceived conflict of interest, including:
 - Not a current or former employee of the GTAA, NAV CANADA, or Transport Canada.
 - Not a vendor, consultant, or employee of any company that has or is seeking a contract with the GTAA, NAV CANADA, or Transport Canada, or otherwise receiving financial compensation from any such entity.
- Able to meet the membership responsibilities and Code of Conduct.
- Guests may be invited to Neighbourhood Table meetings at the discretion of the Chair.

Community groups may designate up to three (3) representatives to participate in the Neighbourhood Table and are encouraged to send the same representatives to meetings to promote informed discussions and ensure continuity between meetings.

Membership Responsibilities

Attendance is voluntary, and all costs, including time, associated with attending or participating in Neighbourhood Table activities are the responsibility of the individual or the group they represent. Members who miss more than three consecutive meetings will be considered inactive and removed from the membership list.

Members are asked to:

- RSVP for meetings
- Participate actively in discussions and represent the perspectives of their communities.
- Review provided materials relevant to the Neighbourhood Table's scope, such as regular e-newsletters, reports, and Noise Management webpages.
- Commit to keeping represented communities informed by sharing relevant information, outcomes, and initiatives discussed at the Neighbourhood Table
- Understand airport operations related to aircraft noise impacts and consider the regulatory and policy environment in which the airport operates.
- Advise the Chair of any change in status that would affect eligibility for membership.
- Advise the Chair of intention to resign from membership.

The GTAA will provide community representatives with orientation upon joining the Neighbourhood Table to ensure all members are familiar with studies and resources relevant to the Neighbourhood Table's scope. Members are encouraged to contact the Noise Management Office with questions or to request information to enhance their knowledge and understanding of airport operations.

Code of Conduct

To ensure meetings and communications remain respectful, meaningful, transparent, and productive, all members and participants of the Neighbourhood Table will adhere to the Code of Conduct:

- Work collaboratively to keep discussions within the scope of the agenda items.
- Participate fully and allow equitable time for fellow members to speak.

- Work to understand the varied perspectives of all members.
- Treat all participants with respect.
- Respect the conclusions reached on agenda items and focus on moving forward with new discussions
- Observe the [Chatham House Rule](#), by not directly attributing any comments to a specific community representative.

Meeting Schedule

The Neighbourhood Table will meet three times per year, with the schedule announced at the beginning of each year. Additional ad hoc meetings will be scheduled as needed. Each meeting will be scheduled for 2.5 hours.

Meeting Agenda and Structure

Meetings will focus on new information, updates, and operational insights with ample time for discussion per topic and a dedicated roundtable discussion period. The time allotted to each agenda item will vary based on the nature of the topic and member interest. Community representatives may propose relevant discussion topics or presentations.

- Trends in Operations and Complaints Discussion
- Member raised updates
- Toronto Pearson Update
- NAV CANADA Update
- Industry Noise Management Board (INMB) Update
- Other topics as required
- Roundtable Discussion

The GTAA will add the meeting agendas to the meeting invitation one week prior to the meeting. The GTAA will aim to share the statistics and the presentation itself the day before the NT meeting, following the Political Briefing when possible.

Meeting Summaries and Action Items

Action items arising from a meeting will be recapped at the end of the meeting.

The GTAA will circulate meeting summaries with action items in the next Member Update newsletter. Where possible, action items from one meeting will be resolved before the subsequent meeting.

Public Access to Meeting Materials

Meeting materials, including agendas, presentations, and summaries, will be available to the public upon request.