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Toronto Pearson

EMPLOYEE PARKING
TERMS AND CONDITIONS OF ISSUE
TORONTO PEARSON INTERNATIONAL AIRPORT

As a holder of a parking permit, tag, card, or other related parking token issued by the Greater Toronto Airports Authority (GTAA), or its agents, I understand, agree to and will abide by the following Terms & Conditions of Issue:

- a) That the parking permit, tag, card, or other related parking token issued to me is the property of the GTAA and must be returned to the GTAA upon cancellation of my parking privileges, or upon demand.
b) That I will safeguard the parking permit, tag, card, or other related parking token at all times and immediately report the loss/theft of the same to the Airport Parking Permit Office at (416) 776-2820 or email to parkingpermit@gtaa.com.
c) That I am subject to non-refundable administrative fees due to loss/theft, damage or failure to return upon cancellation the parking permit, tag, card, or other related parking token.
d) That I will use the parking permit, tag, card, or other related token to park only a personal vehicle in an area designated by the GTAA, and in accordance with all rules, regulations, policies, notices, advisories, directives and Airport Operations Bulletins (the "GTAA Rules and Regulations") in effect at any time. I will not transfer, sell, rent, loan, duplicate or permit unauthorized use of the parking permit, tag, card, or other related parking token. Any misuse of the parking permit, tag, card, or other related token may result in tag and tow, additional charges or loss of parking privileges.
e) That I will abide by all traffic regulatory signage, speed limit, GTAA Rules & Regulations, ground markings and any other directives pertaining to employee parking generally and at the parking lot I am assigned. Failure to do so may result in receiving enforcement tickets and/or towing at my expense.
f) That I will utilize designated parking area during my working hours only. The use of the Toronto Pearson employee parking facilities is strictly for company business only and not intended for use when on personal business or vacation. If I intend to park at Toronto Pearson parking facilities during any personal business or vacation, promotional codes are available at www.torontopearson.com/parking.
g) That the parking permit, tag, or other related parking token will be displayed on the rear-view mirror or dashboard with the tag number clearly visible from the exterior of the vehicle where applicable. If the parking permit, tag, token is not displayed as required or if the vehicle was parked in an unauthorized parking the vehicle may be tagged or towed, at owner's expense.
h) That the GTAA assumes no responsibility for loss or damage to the vehicle and/or its contents while it is parked or if it is towed pursuant to paragraph (g) above.
i) That if I intend to park in the employee parking facility for more than 7 days in order to fulfill my work duties, I am required to notify GTAA Groundside Transportation Services Office at (416) 776-5482 or email groundsideoptions@gtaa.com. Failure to notify the GTAA may result in my vehicle being removed from the facility (or tagged & towed at owner's expense).
j) That vehicles are not to be stored on GTAA property and if found in violation vehicles will be tagged and towed to the Airport Compound. All fines received are at the owner's expense which will be subject to non-refundable fees.
k) I will notify and provide to the Airport Parking Permit Office documentation requested by the GTAA of any changes in my name or vehicle information including license plate number within 7 business days of any such change. The names registered for employee parking purposes must match names displayed on the employee's RAIC or related employee identification.
l) That I will be subject to parking permit renewal process as scheduled by the GTAA.

Employee Initial's []

Name: _____ (Print) Company Name: _____

Email: _____ Phone Number: _____

Signature: _____ Permit/Tag/Card Number: _____